



## CAREER OPPORTUNITY

### Heavy Duty Mechanic, TQ

#### Temporary Full-Time (\$40.12/hour – 2023 Rates) Pay Grade 11

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The District of Oak Bay is a picturesque seaside community located within the Greater Victoria Region, with a population of +18,000. While offering all the amenities of a large metropolitan urban centre, Oak Bay has succeeded in maintaining all the peacefulness and charm of a small town. Residents enjoy an exceptional quality of life, with miles of spectacular West Coast shoreline, brilliant beaches, parks and greenspace, quaint tree-lined streets and vibrant, boutique villages just beyond their doorsteps.

The Public Works department is seeking a Heavy Duty Mechanic, TQ to temporarily join their team for a minimum period of three months, which may be extended dependent on operational requirements. Ideally, the successful candidate will work full-time hours between Monday to Friday, however, recent retirees or apprentices looking for flexible working arrangements or part-time employment are encouraged to apply!

The Heavy Duty Mechanic, TQ performs skilled mechanical work at the journeyman level in the overhaul, repair, and maintenance of automotive and related power equipment in the shop and field. An employee of this class works under the general supervision of the Mechanic Foreman but uses considerable independent judgment in their work. Oral and written assignments are received from the Mechanic Foreman, who checks and tests the work in progress and upon completion for workmanship and conformance to desirable standards.

Our ideal candidate has completed Grade 12 or equivalent, supplemented by technical courses such as Commercial Vehicle Inspection Certification, as well as considerable general and heavy-duty mechanical experience, including diesel mechanics at the journeyman level, a valid and subsisting Class 3 BC Driver's license with air brake endorsement, and an applicable mechanical trade certificate. This position is represented by CUPE Local 374.

In addition to a competitive salary, we offer a supportive and collaborative work environment, continued career and professional development opportunities, and the potential for flexible work arrangements. An employer of choice, the District of Oak Bay is committed to fostering a culture of empowerment, accountability, and teamwork.

We want to hear from you if you are qualified and thrive on the challenges this position has to offer. Please apply in confidence by **4:30pm on October 5, 2023**, with a resume and cover letter to:

[oakbayjobs@oakbay.ca](mailto:oakbayjobs@oakbay.ca)

A detailed job description can be found on our website at <https://www.oakbay.ca/municipal-hall/employment-volunteering/employment>, which outlines in greater detail the key accountabilities and required qualifications.

**The District has previously enacted a mandatory COVID-19 vaccination policy to safeguard the wellbeing of all employees. This policy may be reinstated based on the level of assessed risk to District employees or Provincial Health Order requirements.**

*We thank you for your interest in working for the District of Oak Bay.  
Only those selected for an interview will be contacted.*

# The Corporation of the District of Oak Bay

## Job Description



<b>Job Title:</b>	<b>HEAVY DUTY MECHANIC</b>	<b>JEPE Number:</b>	#1041
<b>Department:</b>	Public Works	<b>Pay Grade:</b>	11 – Schedule B
<b>Area:</b>		<b>Position Status:</b>	Regular – Full Time
<b>Location:</b>		<b>Position Type:</b>	Union
<b>Supervisor:</b>		<b>Last Updated:</b>	April 1998

### Job Purpose:

This is skilled mechanical work at the journeyman level in the overhaul, repair and maintenance of automotive and related power equipment in the shop and field. An employee of this class works under the general supervision of the Mechanic Foreman but uses considerable independent judgment in his work. Oral and written assignments are received from the Mechanic Foreman, who checks and tests the work in progress and upon completion for workmanship and conformance to desirable standards.

### Duties and Responsibilities:

- Repairs, overhauls and maintains a wide variety of vehicles, including passenger cars, heavy equipment such as tandem and single axle trucks, tractors, specialized mechanical equipment such as grinding and screening machinery, compactors, compressors, pumps, power mowers, generators and small power equipment.
- Performs safety checks on fleet vehicles; carries out annual vehicle inspections required by Province.
- Uses testing equipment for electrical, hydraulic, and pneumatic systems and gasoline and diesel engines.
- Maintains a clean shop environment; operates forklift and uses all tools and equipment that would normally be associated with a full-service mechanical shop.
- Orders required parts from suppliers.
- Performs basic bodywork and spray painting.
- Performs a variety of welding, fabricating and equipment modification jobs common to mechanical shops.
- Performs related work as required and assigned.

### Required Knowledge, Abilities & Skills:

- Considerable knowledge of the standards, practices, methods, tools, equipment, and materials of the mechanical and related trades.
- Superior mechanical aptitude, along with ability to fabricate and modify equipment as necessary.
- Ability to perform a variety of semi-skilled and skilled tasks in the maintenance, overhaul, repair and adjustment of a large variety of gasoline, propane and diesel powered equipment.
- Skill in the care and use of tools and equipment used in the mechanical shop environment and in emergency roadside repairs.
- Ability to understand and carry out written and oral instructions, and to advise other employees on methods of equipment operation designed to prolong life and avoid breakdown.
- Good working knowledge of hazards and proper safety precautions of the trade.

**Qualifications:**

- Completion of Grade 12 or equivalent, supplemented by technical courses related to the work.
- Considerable general and heavy-duty mechanical experience, including diesel mechanics, at the journeyman level.

**Required Licenses, Certifications and Registrations**

- Valid and subsisting Class 3 B.C. Driver's License with air brake endorsement.
- Applicable mechanical trades certificate.