



**North Salt Spring Waterworks District is seeking a Certified Waterworks Operator.**

Located in the beautiful Southern Gulf Islands, Salt Spring Island is a vibrant, active rural community and a great place to live. Surrounded by the Salish Sea, the area offers a year-round mild climate with a broad selection of pursuits for the outdoor enthusiast. Amenities and services include excellent elementary and secondary schools, a hospital, library, renowned arts and culinary options, and health and wellness retreats. Greater Victoria and the Cowichan Valley are both just a short ferry ride away.

The Operator plays a key role in ensuring the continuance of high-quality drinking water production and distribution. The District supplies surface water from St. Mary and Maxwell Lakes. A level IV DAF plant and a complex level IV distribution and reservoir system convey water to approximately 5,600 full time residents. Plans are underway to construct an additional DAF water treatment plant for the Maxwell system.

The ideal candidate has a minimum level II or III certification in water distribution and water treatment. Depending on certification levels and experience, the wage for this position ranges from \$81,078.40 to \$94,515.20 annually and is eligible for overtime and standby pay. Level I certification may also be considered at a lower rate. The District has a comprehensive benefits package and provides a bi-weekly RRSP contribution paid into a self-directed RRSP fund equal to 8.61% of the employee's annual salary.

We are proud to have received the BC Municipal Safety Association's Certificate of Recognition (COR) for our strong commitment to a safe workplace for our employees. The District is an equitable and inclusive employer and offers a progressive workplace where we value diversity of people to best represent our Island community. We are committed to ensuring that our policies, practices, and systems are free of barriers, and promote full participation to ensure dignity, respect, and equal access for all employees.

If you are ready to take on this challenging and rewarding role, send your resume and cover letter in confidence to [operationsmanager@nsswaterworks.ca](mailto:operationsmanager@nsswaterworks.ca)

The position will remain open until filled. Only those selected for an interview will be contacted. A detailed job description is included below.



## **Job Description**

### **Title: Waterworks Operator Level III**

#### **Position Summary**

---

Under the direction of the Waterworks Foreman and Supervisor, the incumbent independently performs daily operations and maintenance routines related to designated components of the NSSWD water treatment plants and distribution systems.

#### **Responsibilities**

---

##### ***Water Treatment and Distribution***

- Inspects, maintains, services and repairs water treatment equipment and facilities within the District and other contracted areas.
- Collects and transports water quality samples.
- Tests and analyses water quality for chlorine residual, turbidity, and other parameters.
- Monitors, tests, and adjusts secondary disinfection facilities.
- Carries out detailed operational and preventative maintenance tasks for treatment plant facilities, distribution systems and equipment.

##### ***Compliance***

- Participates in record keeping of plant and process performance, including process control/operational records and reports.
- Carries out tasks in compliance with rules, regulations and standards governing water supply, treatment, and distribution.
- Follows all policies, procedures, and standards of the District.
- Maintains regulatory compliance.

##### ***Safety***

- Has knowledge and understanding of WorkSafeBC legislation, regulations, practices and protocols and follows them as required, including wearing or using all necessary safety equipment.
- Dispenses and transports dangerous goods using safe handling and transport procedures.

##### ***Other***

- Follows all organizational processes as instructed, respecting lines of authority and responsibility.
- Responds to emergencies as required.
- Conveys a professional and positive outlook to customers.
- Performs other related duties as required.



## Required Skills & Experience

---

The Waterworks Operator Level III will possess:

- Interpersonal, and respectful customer service skills.
- Advanced knowledge and experience of practices, methods, materials, tools, and equipment used in the operation, maintenance, and repair of water systems.
- Experienced with SCADA systems and trending.
- Advanced knowledge of disinfection practices and procedures.
- Advanced knowledge of rules, regulatory requirements, standards, and legislation governing treatment of water quality.
- Able to work in confined spaces.
- Able to work positively within own team and across the organization to achieve groups and organizational goals.
- Advanced ability to effectively use computer-based applications and technology to complete tasks.
- Advanced understanding of, and experience operating complex water treatment plants and distribution systems.

## Qualifications & Education

---

### ***Required***

- Minimum EOCP Water Distribution Level III and/or Water Treatment Level III certification.
- Transportation of Dangerous Goods certification
- WHMIS certification.
- Minimum 5 years directly related industry experience.
- Must possess a valid BC Driver's License.
- Direct responsible charge experience.

## Working Conditions

---

### ***Work Environment:***

- Work will take place primarily outside in a variety of weather conditions.
- Required to routinely participate in the on call rotational pager schedule and respond to after-hours emergencies.