TITLE: SENIOR TECHNICAL ANALYST   **CLASSIFICATION:** INFORMATION SYSTEMS 27

PROGRAM

Located in Coast Salish territory, the [Islands Trust](#) is a special purpose government responsible for protecting the unique amenities and environment of more than 450 islands and surrounding waters in the southern Strait of Georgia and Howe Sound. Created by the Province via the *Islands Trust Act,* Islands Trust plans and regulates local land use, coordinates with other level of government and First Nations on key issues impacting the area, and protects land through the Islands Trust Conservancy.

JOB OVERVIEW

To manage the acquisition and servicing of infrastructure technology products and related services, develop and establish computer systems infrastructure technology policies, procedures and standards and provide advice and technology services to the Islands Trust management team, staff and trustees.

ACCOUNTABILITIES

- Leads working groups, task teams and committees composed of program specialists, information management specialists, operations staff and consultants to develop annual technology management plans.

- Manages infrastructure technology products through the various stages of their life cycle.

- Provides technical expertise in a broad range of infrastructure technologies and new systems development projects and ensures that an appropriate level of expertise is available to support the technical infrastructure.

- Determines and defines standards for infrastructure technology products.

- Develops business cases that consider technical alternatives, risk and costs, and defines technology positioning strategies for infrastructure to ensure that supported clients are positioned to incorporate new technologies.

- Develops client support, hardware, software and infrastructure standards to preserve service quality and to ensure integration into government-wide standards.

- Establishes and maintains change control procedures for infrastructure technology upgrades and business application software migrations to ensure a stable, reliable and secure environment is maintained throughout implementation.

- Procure and oversee major outsourcing contractors, who deliver operational systems functions in support of client business activities.

- Manages comprehensive infrastructure projects including planning and implementing enhancement projects, managing project resources and implementation over the full project life-cycle, providing

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IM/IT	IT		Professional	

functional direction to teams of systems professionals and recommending alternate solutions to address unforeseen issues needed for project completion.

- Conducts technical quality assurance audits and post-implementation reviews for both projects and maintenance of custom applications, ensuring conformity with user client needs and compatibility with ministry and corporate policies and standards.

- Provides advice and counsel to the managers, directors, and other senior staff on strategic direction for ministry information technology, communications and applications management and technology policies, procedures and standards.

- Designs, develops, implements and maintains utilities and layered products designed to support systems management, security reporting; queue management, operations.

- Identifies opportunities to enhance services and/or reduce operational costs, evaluating and recommending acquisition of alternate products.

- Supervises staff including assignment of work, development and evaluation of performance plans and approval of leave.

JOB REQUIREMENTS

- Degree, diploma, certification or equivalent in the computer science field.

- Experience managing projects, developing action plans, and leading project teams in technical projects in a large enterprise environment.

- Demonstrated experience in assessing customer requirements, developing and implementing technical and business solutions.

- Experience coordinating resolution of technical and business problems while managing multiple tasks and priorities.

- Ability to provide leadership to highly trained and qualified staff and consultants.

- Successful completion of security screening requirements of the BC Public Service, which may include a criminal records check, and/or Criminal Records Review Act (CRRA) check, and/or enhanced security screening checks as required by the ministry **(Note: It is important that you read the job posting carefully to understand the specific security screening requirements pertaining to the position)**.

BEHAVIOURAL COMPETENCIES

- **Planning, Organizing and Coordinating** involves proactively planning, establishing priorities and allocating resources. It is expressed by developing and implementing increasingly complex plans. It also involves monitoring and adjusting work to accomplish goals and deliver to the organization's mandate.

- **Holding People Accountable** involves setting high standards of performance and holding team members, other government jurisdictions, outside contractors, industry agencies, etc., accountable for results and actions.

- **Partners with Stakeholders** is the desire to work co-operatively with all stakeholders to meet mutual goals. It involves an awareness that a relationship based on trust is the foundation for success in delivering results.

- **Analytical Thinking** is the ability to comprehend a situation by breaking it down into its components and identifying key or underlying complex issues. It implies the ability to systematically organize and compare the various aspects of a problem or situation, and determine cause-and-effect relationships ("if...then...") to resolve problems in a sound, decisive manner. Checks to ensure the validity or accuracy of all information.